# IGT EZ Pay Ticketig System V1.6.2 with Purchase Vouchers Suggested Trial Procedures

## Meter Readings

Each drop day accounting or auditing personnel shall:

- 1. For a 5% static sample representative of different slot machine platforms on-line with the EZ Pay system, manually read and record the "vouchers in" meter and the "vouchers out" meter.
  - Additionally, these meters should be read for the remaining 95% of the machines on the floor at least once during the thirty-day trial period and compared to the reports listed in step #2 below.
- 2. Perform the following reconciliations by machine:
  - a. Compare the change in the "vouchers in" meter, by machine, to the Meter Verification Detail report.
  - b. Compare the change in the "vouchers in" meter, by machine, to the <u>Ticket Redemption Report</u>.
  - c. Compare the change in the "vouchers in" meter to the <u>Soft Count</u> Report.
  - d. Compare the change in the "vouchers out" meter, by machine, to the Meter Verification Detail report.
  - e. Compare the change in the "vouchers out" meter, by machine, to the Ticket Issuance Report.

Note: The meter readings should be performed at a time that will minimize any timing difference between the manual reading and the system-generated reports. All variances that do not wash due to timing differences should be investigated and resolved.

#### EZ PayTickets and Reports

Each day accounting or auditing personnel shall:

 Compare the total of purchase tickets on the <u>Cashier Issuance Report</u> to the total on the <u>Ticket Issuance Report</u>. Schedule, investigate, and resolve all variances.

- For each session, foot the validated jackpot/cashout and purchase tickets and trace to the <u>Cashier Session Report</u> and the <u>Session Reconciliation</u> <u>Report</u>.
- 3. Trace 25 validated jackpot/cashout and purchase tickets to the <u>Ticket</u> <u>Redemption Report</u> to verify that the status and detail ticket information is correct.
- 4. Examine 25 jackpot/cashout and purchase tickets for completeness and regulation compliance.
- 5. For 25 slot machines review all jackpot/cashout and purchase tickets on the <u>Ticket Issuance Report</u> for continuous sequencing by "Asset #". Additionally, verify that the beginning ticket number follows in sequence from the prior day's report. Any noted sequencing errors should be investigated and resolved
- Review all voids for propriety and regulation compliance. Ensure that all voided jackpot/cashout and purchase tickets appear on the <u>Void Ticket</u> Report.
- 7. Review any adjustments on the <u>Session Reconciliation Report</u> for propriety. This must be performed by an individual independent of the transaction.
- 8. Review the <u>Ticket Liability Report</u> for the proper handling of unredeemed jackpot/cashout and purchase tickets.
- 9. When tickets begin expiring, examine the <u>Expired Ticket Report</u> to ensure that the date of the jackpot/cashout ticket falls within the configured time limitations. The maximum allowable limitation for jackpot/cashout tickets is sixty days.

#### Soft Count

- The count of the jackpot/cashout and purchase tickets must be performed in the count room in compliance with currency acceptor drop and count standards.
- 2. Soft count room key employees should provide close supervision of all count personnel.
- 3. Manually count the number of jackpot/cashout and purchase tickets removed from the bill validator drop box for 25 slot machines.

4. Trace totals from the manual count, by slot machine, to the Giesecke & Devrient Zone Report (Count). Document any variances for accounting review.

### Machine Accounting Reports

- 1. Ensure that the total dollar value of the ticket drop from the <u>Soft Count Report</u> is included in the <u>Drop Reconciliation Detail</u>, <u>Gaming by Machine Detail</u>, <u>Gaming by Denomination (Floor Par) Detail</u> and the <u>Actual Slot Win Detail</u> reports.
- 2. Trace the total dollar value of tickets issued from the <u>Ticket Issuance Report</u> to the <u>Gaming by Machine Detail</u>, <u>Gaming by Denomination (Floor Par)</u>
  <u>Detail</u> and the <u>Actual Slot Win Detail</u> reports.

#### General

1. On a sample basis, such that each report is verified at least once, foot the system generated reports to verify the clerical accuracy of the reports.